

Clark County 4-H Horse Leaders
MEETING MINUTES
June 14, 2023



I. Call to Order and Pledges

Called to order at 7:00 p.m. by Lori Atkins

ATTENDANCE:

1. Jeanne Shafer, Superintendent
2. Ann Jones, Superintendent, Treasurer
3. Kaileigh Core, TTR
4. James Parker, Clark County Fairgrounds, Horse Barn
5. Fran Duncan, County 4-H
6. Lori Atkins, President, Command Performance
7. Shawna Meyer-Ravelli, Vice President, Galloping Glory
8. Amanda Ableidinger, Ravenna Riders
9. Jennifer Copeland, Painted to Win
10. Holly Swanson, Painted to Win
11. Mamie Wheeler, Unbridled
12. Tricia Goode, Royal Riders
13. Cindy Chase, Stablemates
14. Cori Moschetti, Range Riders

II. Officers/Regional Specialist/Superintendent/Executive Board

A. **SECRETARY REPORT/APPROVAL OF MEETING MINUTES** – Shawna Meyer-Ravelli on behalf of Stacy Sundstrom

- Approval of May 10, 2023 meeting minutes as forwarded via email on May 11, 2023
- **Note: Date of minutes corrected to May 10, 2023**
- Motion to approve by Lori Atkins, 2nd Kaileigh Core

MOTION PASSED

MINUTES APPROVED

B. **TREASURERS REPORT** – Ann Jones

- No financial update
- Mamie Wheeler – Missy indicated that donations for fair must go through Missy and must be reviewed through 4H Marketing. When obtaining donations from sponsors, ensure that donors are aware their funds are going to the general 4H Horse Leaders fund.

Follow-up for July Meeting: Superintendents to clarify the procures for procuring donations year-round and for fair medals? Are there new procedures for 4H donations?

C. **CLARK COUNTY 4-H EXECUTIVE REPORT** – Fran Duncan

- Obtained another \$140 donation
- 2 more donors expected for the same amount
- Reminder of role at fair is to work the area and report any issues back to Missy

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D. SUPERINTENDENT REPORT – Kaileigh Core

- **New schedule revised June 6/14/2023**
- **Stall Request Forms Due: June 14, 2023**

Question and Answer:

- Need to ensure there are enough cards available to allow Mini/Pony to go to the head of the line. Riders will need to obtain them at registration 7:15 am
- Can you buy a stall at the open show and keep the Mini Pony overnight? **Yes**
- Can parents help with horses and equipment? **Yes, prior to 10am**
- No outdoor arena. If your horse requires warm-up, you must do prior to Showmanship. Earliest to access the arena or be on-premises prior to 6:00 am. Purple gate is the only gate open at 6:00 am

Decorations:

- Decoration can be brought in early by purchasing a stall from the Open Show
- To ensure that you get a stall that is yours during fair, contact the Open Show to reserve a stall
- Decorations must be brought in during Vet Check
- Decorations can be walked in at anytime.
- On Sunday you cannot drive down until 5pm
- No decorating prior to 5pm

Fan Allocations:

- Fans will be allocated the same as last year
- Fans should not be turned
- Fans are supposed to be pushing air flow down the aisle

Hauling:

- Be kind to the volunteers
- Drivers do NOT need a ticket but CANNOT leave the truck
- Loading and unloading is no more than 15 minutes
- Barns will be closed for decorating and tear down

Herdsmanship:

- 10am – 7pm – parents can assist before and after
- 1 adult must be in the aisle until 10:00 pm when the fair closes

Thursday: Revisit Dressage to move Western Dressage before Dressage Equitation in July meeting

Play Day: Kaileigh

- Begins at 10:00 am
- Each club is required to do at least 1 game
- Prizes not required
- Jeanne will send out an email asking for details
 - Unbridled – Scavenger Hunt
 - Royal Riders – Ride a buck (walk trot, walk-trot-canter)
 - Painted to Win – Stick Horse Barrel Racing

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Decoration Tear Down

- All decorations must be down and can leave, if separate vehicle
- Horses cannot leave until stall is cleared
- Will need to separate passes – one for decorations and another for horses
 - Decoration passes 1 per club
 - Stall passes 24 for horses, with Fair logo on back
- Leaders must stay to **review all stalls AFTER everyone has left**
- **Expectation of a clean stall – must be swept out, take a picture of stall before leaving**

Volunteer Schedule for Fair:

- Vet Check / Haul In – 1 4H member, 1 adult
- Haul Out / Parking – 3 adults
- Each club must sign up for 2 slots

FRIDAY:

Education Schedule		
6:00 a.m. – 8:00 a.m.	Vet Check	
7:15 a.m. – 7:45 a.m.	Registration Check-in	
8:00 a.m. – 10:00 a.m.	Horse Judging	Will start promptly at 8am
10:00 a.m. – 11:00 a.m.	Horse Judging Oral Reasoning	
1:00 p.m. – 3:00 p.m.	Hippology	
1:00 p.m. – 3:00 p.m.	Horse Bowl	

Mini Schedule	Coordinator: Jennifer Copeland	
6:00 a.m. – 8:00 a.m.	Vet Check	
11:00 a.m. – 1:00 p.m.	<ul style="list-style-type: none"> • Showmanship (14) • In-hand jumping (14) • In-hand trail (14) • Stick horse • Harness (6) 	Begins after Senior Oral reasons
1:00 p.m. – 2:00 p.m.	Horse departure (UPDATED)	NO LATER THAN 2PM

MONDAY:

Gaming Schedule	Coordinator: Mamie Wheeler	
6:00 a.m. – 8:00 a.m.	Vet Check	
8:00 a.m. – 7:00 p.m.	<ol style="list-style-type: none"> 1. Barrel Flag 2. International Flag 3. Key Pole and Figure 8 4. Pole Bending 5. Barrels 	Each event will have 2 lanes Key Pole and Figure run together, one in each lane Order of groups: Junior Intermediate Senior

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III. Committee Reports

A. FUNDRAISING REPORT – Lori Atkins

Black Pearl Opportunity: Amanda Ableidinger

- When: October 14, 2023 (Saturday)
- Where: Clark County Fair Grounds
- What: Help setup, judge, and tear down for the Halloween trail course
- Amount: \$500

Motion to approve fundraising opportunity and staff event – Lori Atkins, 2nd Kaileigh Core

MOTION PASSED

B. MARKETING REPORT – Shawna Meyer-Ravelli

- New sponsor poster required for Fair
- Ann to provide final list of donors for poster at July meeting
- Website updated with a Leader menu item to share agenda, meeting minutes, and material shared during the leaders meeting
- New pop-up banner shown on-site to the leaders that will be placed at Fair describing the Equestrian Program
- Items needed for Fair:
 - 24 Haul-in/Haul-out passes with current Fair logo
 - Lanyards for parent volunteers – back of lanyard will have approved duties for helping all 4-H participants in the arena
 1. Tack check
 2. Safety – includes mounting
 3. Emergency
 4. Hoof picking
 5. Bathroom break
 6. Excludes grooming, coaching, training

Motion to approve lanyard design and volunteer duties – Lori Atkins, 2nd Kaileigh Core

MOTION PASSED

- Signs will be created for Education Day (20x30 and placed on tripod stand)
 - Registration
 - Horse Judging
 - Hippology
 - Horse Bowl
- Develop a sponsor sheet for announcers at Fair
- Need to create decoration passes 1 per club

IV. OLD BUSINESS

A. Shipping Container: Jennifer Copeland

- Clean out containers and reorganize on Saturday, 6/17 during gaming show
- 7:00 a.m. start time – Jennifer will be on-site and get gaming equipment out
- **Inventory container, eliminate, and provide list of remaining – Jennifer Copeland**
- **Pull out wood poles and paint white – TBD**

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B. Selling Food at Events: Jeanne Shafer

- Received clarification from Health Dept
- **If a licensed establishment is making, it is a resale.**
- Coffee and donuts can be sold. Donuts must be made in an establishment.
- Bottle drinks, no ice
- Tongs, gloves, or tissues must be used
- Money goes to the leaders fund

V. NEW BUSINESS / ANNOUNCEMENTS

NONE

Meeting adjourned 8:44pm